

Address **Amsterdam Water District**
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Enterprise System Catalog

October 18, 2023

VENDOR AND PRODUCT: Intuit, QuickBooks Desktop Pro 2022
SYSTEM PURPOSE: Accounting Software
CATEGORIES/TYPE OF DATA: Accounts Payable/Receivable, Vendor Contact, Bank Account Registers
DEPT./PRIMARY CUSTODIAN: Accounting Department
FREQUENCY OF COLLECTION: As needed
FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: Microsoft, Office 365
SYSTEM PURPOSE: Word processor, Excel Spreadsheet, Outlook Email
CATEGORIES/TYPE OF DATA: Official letters, email, misc. financial reports, etc.
DEPT./PRIMARY CUSTODIAN: All departments
FREQUENCY OF COLLECTION: As needed
FREQUENCY OF UPDATE: As needed
